

TO: Seminar Invitees

SUBJECT: Letter of Instruction for Homeland Operations (HO) Seminar

1. PURPOSE. This letter of instruction is to provide information on the Homeland Operations Seminar to be conducted at Fort Monroe, Virginia, 29-30 January 2003.

2. Objective of the Seminar. This is the first of multiple events to conduct experimentation on the Headquarters TRADOC Pamphlet 525-3-07, Homeland Operations Concept. Purpose of the seminar is to focus on and explore the Homeland Operations Concept through the application of select thought processes. Attendees will be asked, in the context of a future environment, to examine the HO concept using various methods to identify problems, describe phenomena, generate explanations, and determine ways to foster relationships. Insights gained will assist in the refinement of the HO concept.

3. Administrative Information.

a. Participation in this seminar is by invitation only. Please do not forward this information on to others for the purpose of inclusion in the seminar.

b. The seminar will be conducted in the Chesapeake Room of the Fort Monroe Officers Club. It will begin at 0800, 29 January and conclude by 1700, 30 January.

c. Each invitee is responsible for their billeting and military attendees need to use the "Army Lodging Success Program". **There will be a conference fee of \$15.00** that will cover a continental breakfast and afternoon snack each day during the seminar. The Fort Monroe Officers Club offers a daily lunch of a hot entrée, sandwich or soup and salad.

d. Details on lodging, restaurants, maps and other local information will be available on seminar website link at the Homeland Security Directorate website, <http://doctrine.army.mil/hls/seminar/index.htm>. The information will be posted by 6 Jan 03. Additional references can be accessed through the Homeland Security Directorate web site, <http://doctrine.army.mil/HLS/index.htm>, or by using the link located near the bottom of the HO Seminar web site.

e. For the duration of the seminar you may have messages left at the phone of LTC Martinell at 757-788-4665 and they will be passed on to you.

4. Preparation for the Seminar:

a. A series of documents will be available at the seminar website that will help prepare each participant for the event. They include:

- 1 Homeland Operations Seminar Future World: This provides an operational environment for context to the discussions. It is a compilation of different documents that provides a view – not necessarily the only view – of the future world in which homeland operations may operate. For the seminar use only.
- 1 Homeland Operations Concept: This is the version of the concept that has incorporated the comments from the worldwide staffing. There will be a copy of the revised Coordinated Concept Draft and a Concept EXSUM.
- 1 Seminar Methodology: A slide presentation on the methodology that will be used will assist participants to understand the unique process for this seminar. This method is different from the usual “scientific method” and analytical process used in most military seminars and wargames. The participants will be broken out into four groups, each led by a facilitator that will explore a set of issues.

b. Participants will need to spend at least 3-5 hours of time in preparation for the seminar. It is requested that each participant review the documents above, and as a minimum, read and understand the *Homeland Operations Seminar Future World* and the *Concept EXSUM*.

5. Conduct of the Seminar.

- a. There will be four work groups. Each will be led by a facilitator that will guide the groups through three situations. The four groups will use different types of thinking processes; System Thinking, Active Thinking, Emotional thinking, and Quantum Thinking to address the situations.
- b. The three situations will provide a framework, along with the “Future World”, to guide the discussion to answer questions that reflect on Homeland Operation. The situations will involve a non-hostile domestic, hostile domestic, and hostile foreign action.
- c. At the end of the designated time for each situation, the group will present their observations and thoughts in a 20-minute back brief to the assembled groups. The first ten minutes will be the group’s findings followed by 10 minutes of open discussion and questions and

answers. If necessary, both a majority and minority findings may be presented. The ultimate goal is unrestricted thoughts within the type of thinking processes.

d. The last two and one-half hours of the seminar will provide an opportunity to review the Homeland Operations concept in light of the seminar's work – areas that are reinforced by the work groups and areas that need to be modified. Also, a survey will be completed to provide feedback on the utility of the seminar methodology and the concept.

e. The agenda for the seminar is at Enclosure 1.

6. **Uniform. The uniform for the seminar is "Duty Uniform" (i.e. BDU's) for military and business casual (i.e. slacks, open-collar shirt, etc) for civilians.**

7. The POC for RSVPs is Mr. Curt Roberts, 757 788-4925 (DSN 680) robertsc@monroe.army.mil and the overall event POC is Mr. Larry Heystek, 757 788-4517 (DSN 680) heystekl@monroe.army.mil .

ENCL AS

DAVID E. STARK
COL, SF
Director, Homeland Security Directorate

Enclosure 1

Homeland Operations Seminar Agenda

29 January	0730-0800	Registration
	0800-0830	Welcome
		Administrative comments
		Seminar process
		Introductions
	0830-0900	“Future World” Briefing
	0900-0930	Homeland Operations Concept Briefing
	0930-1000	Facilitator Briefings
	1000-1015	Break
	1015-1255	Problem #1*
	1300-1330	MG Honore’ Presentation
	1330-1450	Group Brief-backs (20 minutes per group)**
	1450-1500	Break
	1500-UTC	Problem #2
30 January	0800-0920	Group Brief-backs (20 minutes per group)**
	0920-0930	Break
	0930-1300	Problem #3*
	1300-1420	Group Brief-backs (20 minutes per group)**
	1420-1600	Concept review
	1600-1700	Survey
	1700	Closing remarks – End of seminar

* Groups will break for lunch on their own schedule

** Of the 20 minutes, 10 minutes is for the group’s insights, 10 minutes are for question and answer session.